



State of Utah

JON M. HUNTSMAN, JR.
Governor

GARY R. HERBERT
Lieutenant Governor

Department of Administrative Services

D'ARCY DIXON PIGNANELLI
Executive Director

Division of Facilities Construction and Management

F. KEITH STEPAN
Director

MEMORANDUM

Date: 21 June 2005

To: Architects

From: Blake Court, DFCM

Reference: UVSC – Digital Learning Center (Library)
Solicitation for Programming Services
DFCM Project No. 05188790

Subject: **Addendum No. 1**

Pages: Addendum 2 pages
Mandatory Meeting Attendees Attachment 2 pages
Total 4 pages

Note: This Addendum shall be included as part of the Contract Documents. Items in this Addendum apply to all drawings and specification sections whether referenced or not involving the portion of the work added, deleted, modified, or otherwise addressed in this Addendum. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification.

- 1.1 General:** Mandatory meeting was held at UVSC on Wednesday, June 15th at 9:00 am. A list of those attending the meeting is attached to this addendum.
- 1.2** The process for submitting was discussed along with a general scope of the facility. The location of the building was discussed by Jim Michaelis along with additional information on the size of the project and the tentative budget. A tentative list of spaces for the Library include:
- Study Space
 - Technical Services/Kitchen/Staff Room
 - Faculty Center for Teaching Excellence
 - Administrative Office Area
 - Special Collections/Archives

- Stacks (for future 500,000 volumes)
- Conference Room/Programming
- Systems/Server Area
- Librarian Offices
- Group Study Rooms
- Stack Space for Circulating Collection
- Instruction/Seminar Rooms
- Copy Center
- Reference
- Information Commons/Ref Desk
- Circulation/Reserve
- Extended Study
- Writing Center
- Interlibrary Loan
- Map Cases
- Café
- Accessibility Services
- Information Technology
- Art Gallery
- Media Center
- Serials
- Group Study

- 1.3** It has been determined that the sub-consultant selection will occur after the selection of the programmer. The selection of the sub-consultants will be in conjunction with DFCM and UVSC. The selection committee is beginning to be formed; UVSC will be represented by Jim Michaelis, Gene Nelson of the Provo Library will also be a selection committee member.
- 1.4** Due to scheduling constraints the interviews will occur on Wednesday, July 6th in the afternoon.
- 1.5** There will be a separate selection process for design once the project is approved and funded by the Legislature. The selected programming firm will be able to compete for the contract.
- 1.6** What are the College's sustainable design requirements, if any? - The use of best practices appropriate to the building and its use is the guiding principle.
- 1.7** Should the Management Plan and the Statement of Qualifications be submitted under separate cover or can they be bound together as one document? - Bound together is preferred, but not required.

End of Addendum

Digital Learning Center (Library)**DFCM Project No. 05188790****June 15, 2005****Mandatory Pre-Submittal Meeting Attendees**

FIRM NAME	CONTACT	PHONE
MJSA	Christopher Nelson	801-364-5165
Spectrum Engineers	Jackie McGill	801-328-5151
Reavely Engineers	Patty Neuteboom	801-486-3883
MHTN Architects	Dennis Ceechini	801-326-3201
CRSA	Soren Simonsen	801-355-5915
VCBO Architecture	RoLynne Christensen	801-575-8800
GSBS	Stephen Smith	801-521-8600
ARW Engineers	Lara Blum	801-782-6008
3D/International	Stephen M. Ehinger	801-521-8564
HFS Architects	Robyn Smith	801-596-0691
Welles Pugsley Architects	Dave Pugsley	702-435-1150
Gould Evans	Rob Beishline	801-532-6100
Prescott Muir Architects	Debra Caruso	801-521-9111
BNA Consulting	Melissa Smith	801-532-2196

Digital Learning Center (Library)**DFCM Project No. 05188790****June 15, 2005****Mandatory Pre-Submittal Meeting Attendees**

FIRM NAME	CONTACT	PHONE
Dunn Associates	Rob Zabriskns	801-575-8877
LMN Architects	Anne Herrick	206-682-3460
AJC Architects	Shauna Mayne	801-466-8818
Colvin Engineering	Steve Connor	801-322-2400
James D. Graham & Associates	Ken Garner	801-328-8800
Pace Pollard Architects	Ken Pollard	801-531-1133
KMW		617-267-0808
G. Brown Design	Eric Powell	801-575-6066
VanBoerum & Frank	Lori Haglund	801-530-3148
Eaton Architecture	Pamela Thomas	801-328-2982
Jacobsen Construction	Matt Rich	801-983-5134